Adopted: 01/19/83

Reviewed: 04/21/99, 02/21/01, 02/19/03, 01/15/14, 12/15/21

Revised: 12/18/96, 02/19/05, 12/20/06, 03/18/09, 10/21/15, 02/21/18, 02/26/20, 12/20/23

### Public Complaints

It is the policy of the Board of Education to encourage parents/guardians and other citizens to express their concerns, to ask questions, and to take an active interest in the school's educational program and school environment by attending Board meetings, contacting the schools and meeting with members of the staff. The Board also recognizes the right of individuals and groups to present complaints concerning school personnel, the curriculum, school services or facilities. In the interest of responding to all complaints fairly and expeditiously, the following guidelines are established:

- 1) Whenever a complaint is initially directed to the Board, as a whole, the individual or group involved will be advised to confer with the appropriate school staff member first.
- 2) The individual or group will be advised of the routine channel of complaints, which is found on the attached contact guide.
- 3) Should a complaint be received by the Board of Education after the individual or group followed the channel of complaints outlined above, the Board will review a report on the matter from administration and provide a response. The complainant, at the discretion of the Board of Education, may be invited to an executive session of the Board for further information or discussion.
- 4) Should an individual Board member receive a complaint, the person or group should be advised of the channels outlined in this policy. The Superintendent should be informed of the complaint received by the Board members. Individual Board members do not have the authority to directly attempt to solve the problem. In cases where the Board member is unsure of the background on a specific matter, the Superintendent will provide information to enable a response to the complaint by either an authorized Board member or other spokesperson for the district.
- 5) Complainants must provide their identity.



## Chenango Valley Central School District Contact Guide



**Questions About** 3rd Contact 1st Contact 2nd Contact 4th Contact 5th Contact **Academics** Teacher **School Counselor Building Principal** Assistant Superintendent Superintendent Director of Athletics, Athletics Coach Assistant Superintendent Physical Education & Superintendent Health, Asst. Principal Behavior Teacher **Building Principal** Assistant Superintendent Superintendent **BOE** Policies Assistant Superintendent Board of Superintendent Education Budget **Business Executive** Superintendent **Building Use** Director of Athletics, Assistant Superintendent Physical Education & Superintendent Health, Asst. Principal **Food Services** Cafeteria Business Assistant Superintendent Executive Superintendent Manager Classroom Superintendent Teacher **Building Principal** Assistant **Procedures** Superintendent Co-Curricular Teacher **Building Principal** Superintendent Assistant Superintendent **Curriculum** and Teacher Director of Curriculum Assistant **Building Principal** Superintendent **Instruction Materials** Superintendent **Facilities** Director of Business Superintendent **Facilities** Executive Health School Nurse **Building Principal** Director of Athletics. Assistant Superintendent Office Physical Education & Health, Superintendent Asst. Principal Scheduling/ School **Building Principal** Director of Assistant Superintendent **Grad Requirements** Counselor **Pupil Services** Superintendent **Special Education** Special Education Teacher Director of Assistant Superintendent or Service Provider **Special Education** Superintendent Technology Teacher **Building Principal** Director of Technology Assistant Superintendent Superintendent **Transportation Bus Driver Transportation** Business Assistant Superintendent Supervisor Executive Superintendent



# Chenango Valley Central School District Contact Guide

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**PORT DICKINSON ELEMENTARY** 

(Grades: Pre-K - 2)

770 Chenango St., Binghamton, NY 13901

Mailing Address: 221 Chenango Bridge Rd., Binghamton, NY 13901
Principal/DASA Coordinator: Jessica Carl | JCarl@cvcsd.stier.org

#### **CHENANGO BRIDGE ELEMENTARY**

(Grades: 3 - 5)

741 River Rd., Binghamton, NY 13901

Mailing Address: 221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Jennifer Yurko | JYurko@cvcsd.stier.org

#### **CHENANGO VALLEY MIDDLE SCHOOL**

(Grades: 6 - 8)

221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Eric E. Attleson | Attleson@cvcsd.stier.org

Main Office Phone: 607-762-6902 | Fax: 607-762-6945

#### **CHENANGO VALLEY HIGH SCHOOL**

(Grades: 9 - 12)

221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Jennifer Ostrander | JOstrander@cvcsd.stier.org

#### **GUIDANCE**

MS/HS Guidance Office Main Phone Number: 607-762-6918 | Fax: 607-762-6944

#### **SOCIAL WORKERS:**

#### 

#### SCHOOL COUNSELORS:

Judy Hayes-HS	JHayes@cvcsd.stier.org
Shelby Samson-HS	SSamson@cvcsd.stier.org
Ashley Skiff-MS/HS	ASkiff@cvcsd.stier.org
Kari Crawford-MS	KCrawford@cvcsd.stier.org
Megan Cieri-CB	MCieri@cvcsd.stier.org
Tina Hall-PD	THall@cvcsd.stier.org

SUPERINTENDENT OF SCHOOLS  Dr. Larry DakePhone: 607-762-6810   Fax: 607-762-6890  LDake@cvcsd.stier.org
ASSISTANT SUPERINTENDENT OF SCHOOLS Michelle FeyerabendPhone: 607-762-6811   Fax: 607-762-6890 MFeyerabend@cvcsd.stier.org
DIRECTOR OF ATHLETICS/HEALTH/PE AND ASSISTANT PRINCIPAL Brad TommPhone: 607-762-6904   Fax: 607-762-6942 BTomm@cvcsd.stier.org
DIRECTOR OF CURRICULUM Tom CurryPhone: 607-762-6866   Fax: 607-762-6890 TCurry@cvcsd.stier.org
DIRECTOR OF FACILITIES AND OPERATIONS Andrew BurlingamePhone: 607-762-6861   Fax: 607-762-6896 ABurlingame@cvcsd.stier.org
DIRECTOR OF PUPIL SERVICES  Johanna HickeyPhone: 607-762-6918   Fax: 607-762-6944  JHickey@cvcsd.stier.org
DIRECTOR OF SPECIAL EDUCATION Tara Williams WhittakerPhone: 607-762-6830   Fax: 607-762-6895 TWhittaker@cvcsd.stier.org
DIRECTOR OF TECHNOLOGY Sarah LatimerPhone: 607-762-6820   Fax: 607-762-6890 SLatimer@cvcsd.stier.org
FOOD SERVICES MANAGER John MarinoPhone: 607-762-6840   Fax: 607-762-6890 JMarino@btboces.org
SCHOOL BUSINESS EXECUTIVE Beth DonahuePhone: 607-762-6803   Fax: 607-762-6890 EDonahue@cvcsd.stier.org
TRANSPORTATION SUPERVISOR  Jason HibbardPhone: 607-762-6850   Fax: 607-762-6896  JHibbard@cvcsd.stier.org
CV HIGH SCHOOL ASSISTANT PRINCIPAL Suzanne StephensonPhone: 607-762-6900   Fax: 607-762-6946 SStephenson@cvcsd.stier.org